

Personalised training

With a partial qualification or extended apprenticeship.

Training. But how? With the **extended apprenticeship**, you get more time to complete your training. The duration of the apprenticeship is determined individually. **Partial qualifications** allow you to initially learn individual areas of a vocational trade and receive a recognised qualification after one to three years. Both are even **possible on a part-time basis** if that is all you can manage for health reasons. The **vocational training assistance service** can help you.

How vocational training assistance helps you.

Vocational training assistance advisors can help you with extended apprenticeships and partial qualifications from start to finish. **They can help you** with any problems in the workplace or at the vocational school. On request, they can organise coaching, assistive technologies or further support. And you can also contact them if you have organizational questions about the apprenticeship contract or similar matters.

Who is vocational training assistance for?

The Vocational Training Act sets out that vocational training assistance provides support for partial qualifications and extended apprenticeships. It offers the following:

For trainees: Vocational training assistance supports you throughout your training period. The aim is for you to complete the training successfully. If you have any questions or concerns relating to the training, you can contact them.

For businesses: They are relieved of some burdens, by receiving information on formalities such as vocational school registrations, apprenticeship or training contracts and funding opportunities.

For vocational schools: Vocational training assistance links vocational schools, trainees and businesses. In the case of partial qualification, vocational training assistance advisors coordinate training content with the vocational school and business.



Important points:

- Vocational training assistance is free for you and the businesses.
- You must be at least **15 years old**
 - and have special educational needs and/or disabilities
 - or no positive secondary school leaving certificate
 - or no prospect of completing a regular apprenticeship.

And it's that easy:

- Contact your local vocational training assistance office. Addresses throughout Austria can be found here: www.neba.at/berufsausbildungsassistenz#anbieter-innen
- use the QR code:



And then?

If you have successfully completed an extended apprenticeship, then you have an apprenticeship certificate in your pocket. And even after a partial qualification, the path to professional life is open to you, or you can choose to complete an apprenticeship.

If you require **further support**, you can find the right NEBA offer here: www.neba.at/wegweiser

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